



San Antonio Area Application # _____

APPLICATION FOR APPRENTICESHIP

(*Please complete all sections of application form)

Personal Information:

Last Name _____ DOB _____ / ____ / ____
First Name _____ Middle _____ Social Security #: _____ - ____ - ____
Address _____ Cell Phone #: (____) ____ - ____
_____ Apt _____ Home Phone #: (____) ____ - ____
City _____ State _____ Zip _____ Email: _____

Race/Ethnicity/Gender:

American Indian Asian Black Hispanic White Non-Hispanic
Male Female

Career Interest in: Carpentry Electrical Sheet Metal Plumbing Pipefitting
(Please Circle)

- *Required Documentation (To Be Filled Out By Office Staff):**

Proof of Age (must be 18 or older)

Valid Texas Driver's/Identification License

Proof of Eligibility to Work in the US

Certified copy of H.S. Transcript/GED Transcript or Completed Waiver (If not a H.S. Graduate/GED recipient)

Proof of Selective Service Registration

High School Information

School Name _____ Graduation Date _____
City _____ State _____ Last year completed _____

Trade-related Courses _____

Trade School/College

School Name _____ Graduation Date _____
City _____ State _____ Last year completed _____

Trade-related Courses _____

NOTE: HS/GED Transcript Waivers requires the applicant to provide a High School Transcript of GED Certificate with Grades to the office As Soon As Possible. If the applicant does not have a Completion they must **pursue** the completion of a High School Diploma or General Equivalency Degree during their apprenticeship. Completion documentation and transcripts will not be released until this information is on file at the ABC South Texas Chapter Office. It is the apprentice's responsibility to provide requested documents in a timely fashion.

← Complete Both Sides →



APPLICATION FOR APPRENTICESHIP (continued)

Employment History

Begin with present job and work backwards and include all information requested.
Summer or part-time work should also be listed

DATE: To/From	COMPANY NAME	REASON FOR LEAVING
1.	City: State:	
2.	City: State:	
3.	City: State:	
4.	City: State:	
5.	City: State:	

***Any misrepresentation or falsification of any information on this application or a failure to submit any required documentation can cause this application to be disqualified and may result in dismissal from the ABC –South Texas Apprenticeship program even after the applicant has qualified.**

Apprentice Applicant Must Acquire An Apprenticeship On-The-Job Training Sponsor Employer In Order To Attend School. Failure To Obtain A Sponsor By September 1st Will Result In The Placement Of The Applicant Into An Apprenticeship Pool For Up To Two (2) Years. The Applicant Must Maintain Accurate Contact Information. Failure To Maintain Updated Contact Information Will Result In The Applicants Removal From The Apprentice Pool. Applicants May Also Request Removal By Submitting A Request In Writing To The ABC-South Texas Chapter Office By Fax, Email Or US mail.

Electrical and plumbing applicants are required to apply for a state apprentice license before performing work in Texas. This is the applicant’s responsibility.

Apprenticeship pool applicants with verified sponsor employers will be registered with Dept. of Labor and notified to attend mandatory orientation each year. Every applicant will be provided a current year’s Apprenticeship Handbook form the ABC Apprenticeship – Director, Coordinator Assistant; a member of the Apprenticeship Committee or Apprenticeship Instructor at orientation with an overview of the handbook. You are required to abide by the policies and procedures within the handbook. No verbal communication with any ABC staff member will override the written policies and procedures within the Apprenticeship Handbook unless approved by the Apprenticeship Director/Apprenticeship Committee. It is your responsibility to read, understand and follow the Apprenticeship Handbook to include attendance, makeup time/fees, work process sheet submittals and movement between sponsor employers fully after the orientation.. This is your responsibility as an apprentice.

Sponsor employers will be charged \$200.00 non-refundable admin fee for new applicants or apprentices returning after the five year record archive period upon Dept. of Labor registration with the remaining tuition is due upon your first class attendance. Sponsor Employer payroll deduction/reimbursement policies are not connected to the ABC South Texas Apprenticeship Program. Ensure you know your Sponsor Employer’s policies.

Signature _____

Date _____

← Complete Both Sides →